



Seskin, Bantry, Co. Cork. P75Te27

ADMISSIONS POLICY

Coláiste Pobail Bheanntaí

No: 76090G

Post-Primary School

A decision on an application for admission will be based on the implementation of this Policy, the information set out in the annual Admission Notice of the school and the information provided by the Applicant in the application for admission, once received before the closing date set out in the annual admission notice. The Principal of Colaiste Pobail Bheanntaí is responsible for the implementation of this Admission Policy.

INTRODUCTION TO COLAISTE POBAIL BHEANNTAÍ

Introduction to Coláiste Pobail Bheanntaí

Coláiste Pobail Bheanntaí was opened to students in 2011 following the amalgamation of St Goban's College and Árdcoil Pobal. CPB caters for approximately 750 students. The college operates under the joint trusteeship of Cork Education and Training Board and the Diocese of Cork and Ross. The college is co- educational and multi-denominational. The college has an ethos of inclusiveness and care, and our Admission's Policy adheres to our Mission Statement: 'In partnership, through a comprehensive curriculum, we aim to provide quality teaching and learning in the pursuit of excellence, to promote intellectual, spiritual and personal development in an atmosphere of respect thus enabling students to contribute positively to their community'.

Currently, the school offers the Junior Cycle Programme, an optional Transition Year Programme, and a two-year Leaving Certificate Programme along with the Leaving Certificate Vocational Programme. Since 2022 CPB has offered the Leaving Certificate Applied Programme. The school also has three special classes that make up a vibrant 'hub'. There are two Multiple Disability classes and one AS class.

In addition to the academic curriculum, CPB offers students a broad range of extra- curricular activities. CPB also has a Chaplain who 'journeys with students and staff on our own particular and unique journey'. The Chaplain works within a caring, respectful, and compassionate school atmosphere where every person feels accepted, trusted and valued. The college has an active Student's Council and Parent's Association and is managed by a Board of Management.

The school has long established and strong links with numerous companies and organisations within the greater Bantry area and is an integral part of the Bantry community. Further information available on the school website: www.colaistepobailbheanntai.com

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PART A

General Information for All Applicants

- 1. Glossary of terms***
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1. GLOSSARY OF TERMS

'Applicant' means the parent / guardian of a Child who has made an application for admission to Coláiste Pobail Bheantraí.

'Child' / 'Student' means the person in respect of whom the application is being made. All uses of the word 'Student' throughout this Policy therefore imply 'prospective' as part of the interpretation. That is, the use of the word 'Student' does not mean that an application or acceptance of offer makes him/her a student of Colaiste Pobail Bheantraí; a person is only regarded as a student of Coláiste Pobail Bheantraí once s/he is enrolled on his/her first day of attendance.

'Enrolled' means attending the school as a registered student, in line with section 20(2) of the Education (Welfare) Act 2000.

'Gender', in line with the definition of "*the gender ground*" in the Equal Status Act 2000, is such that "*one is male and the other is female*". This does not prejudice any Child who is Intersex or identifies as Androgynous/Androgyne, Bigender, Demigender, Gender Fluid, Genderqueer, Multigender, Neutrois, Non-binary, Transgender, Transsexual or otherwise.

'Feeder Primary Schools' refers to the primary schools of preference for application to Coláiste Pobail Bheantraí. The feeder primary schools for Coláiste Pobail Bheantraí are:

- 1.1** St Finbarr's Boys NS Bantry, Co Cork
- 1.2** Convent of Mercy NS, Bantry, Co Cork
- 1.3** St Brendans NS, Bantry, Co Cork
- 1.4** Gaelscoil Bheantraí, Bantry, Co Cork
- 1.5** Carrigboy NS, Durrus, Bantry, Co Cork
- 1.6** St James's NS, Durrus, Bantry, Co Cork
- 1.7** Rusnacadhara NS, Ahakista, Bantry, Co Cork
- 1.8** Kilcrohane NS, Kilcrohane, Bantry, Co Cork
- 1.9** Kealkil NS, Kealkil, Bantry, Co Cork
- 1.10** Derrycreha NS, Glengarriff, Co Cork

- 1.11 Scoil Fhiachna, Glengarriff, Co Cork
- 1.12 Coomhola NS, Coomhola, Bantry, Co Cork
- 1.13 Dromclough NS, Bantry, Co Cork
- 1.14 Cappabuí NS, Bantry, Co Cork
- 1.15 (Scoil Naomh Iosaf, Dromore, Bantry, Co.Cork))

'Sraith Feeder Primary Schools' refers to the primary schools of preference for application to the Sraith Lán Gaeilge in Coláiste Pobail Bheanntraí. The Sraith feeder primary schools for Coláiste Pobail Bheanntraí are primary schools that provide education through the medium of Irish and the primary schools named above.

For the purpose of the selection criterion relating to the student having a sibling who previously attended the school, **'Sibling'** refers to full siblings, half-siblings, foster-siblings and step-siblings.

For the purpose of the selection criterion relating to the student having a sibling currently enrolled in the school, **'Sibling'** refers to full siblings, half-siblings, foster-siblings, step-siblings and students who reside in the same household.

Note: the wider definition of sibling in the second of the two paragraphs immediately above is for the purpose of facilitating families who are required to do more than one drop-off and/or collection to/from the school.

'Special Class' means a class that has, with the approval of the Minister of Education and Skills, been established by a school to provide an education exclusively for Students with a category or categories of special educational needs specified by the Minister of Education and Skills . Colaiste Pobail Bheanntraí has three Special Classes, established to cater for special educational needs of students with:

- Multiple Learning Disabilities
- Autistic Spectrum

- **'Relevant Report'**, as advised by the Department of Education and the National Council for Special Education (NCSE), means a written report based on an assessment by a relevant professional who makes a recommendation for a Special Class placement. The relevant professional may include an educational psychologist, psychologist, other relevant health professionals, HSE disability

services or HSE multi-disciplinary team staff, in line with guidance issued by the NCSE on this point.

'Sraith Lán-Gaeilge' offers partial instruction through Irish in a designated number of subjects to a cohort of Students within the school.

'First-Year' means the intake group of Students for the most junior class or year in a school.

'Parent' has the same meaning as in the Education Act 1998 and includes a foster parent and a guardian appointed under the Guardianship of Children Acts, 1964 to 1997.

2. ADMISSION STATEMENT

ETB schools are state, multid denominational, co-educational schools underpinned by the core values of:

- Excellence in Education;
- Care;
- Equality;
- Community and
- Respect.



As the State provider of education, the ETB sector defines a 'multidenominational' school in the following way:

In ETB schools, all students are given equal opportunities for enrolment in line with the Education (Admissions to School) Act 2018. Once enrolled, our schools strive to provide all students with equal opportunities to engage with the curriculum and school life. In all aspects of school life all members of our school communities are treated equitably regardless of their race, gender, religion/belief, age, family status, civil status, membership of the Traveller community, sexual orientation, ability or socio-economic status.

Our schools provide a safe physical and social environment that reinforces a sense of belonging to the school community and wider society. They strive to enable every student to realise their full potential regardless of any aspect of their identity or background. Our schools promote a fully inclusive education that recognises the plurality of identities, beliefs and values held by students, parents and staff. We prepare open-minded, culturally sensitive and responsible citizens with a strong sense of shared values.

In ETB schools, students of all religions and beliefs are treated equally. The school environment and activities do not privilege any particular group over another whilst at the same time acknowledging and facilitating students of all religions and beliefs.

Accordingly, Colaiste Pobail Bheanntraí shall not discriminate in its admission of a Child based on the following grounds:

- 2.1. Gender of the Child or Applicant.
- 2.2. Civil status of the Applicant;
- 2.3. Family status of the Child or Applicant;
- 2.4. Sexual orientation of the Child or Applicant;
- 2.5. Religion of the Child or Applicant;
- 2.6. Disability of the Child or Applicant;
- 2.7. Race of the Child or Applicant;
- 2.8. The Child's or Applicant's membership of the Traveller community;
- 2.9. Special educational needs of the Child or Applicant. However, where the school provides education exclusively for a category or categories of special educational need(s) in a Special Class, it is not discriminatory to refuse to admit to that class a Child who does not have the specified special educational need(s).

Colaiste Pobail Bheanntraí shall not charge fees or payments or seek contributions as a condition of admission or continued enrolment of a Child.

3. LEGAL FRAMEWORK

Colaiste Pobail Bheanntaí was established under the Education and Training Board Act 2013 which sets out the functions of all ETBs, including to establish and maintain recognised schools, centres for education and education and training facilities in each ETB's functional area.

The board of management of Coláiste Pobail Bheanntaí is a committee established under section 44 of the Education and Training Board Act 2013 and constitutes a board of management within the meaning of the Education Act 1998.

The Education (Admission to Schools) Act 2018 and the Education (Welfare) Act 2000 place a duty on all recognised schools to prepare and publish an Admission Policy.

The Education Act 1998 provides for an appeal process in the event of a refusal to admit a student. The appeal process is set out in section 5.2 in respect of applications made to the Junior Infant group and in section 6.2 in respect of applications made to all classes other than the Junior Infant group.

Section 62(7)(n) of the Education Act 1998 requires each school to set out in its Admission Policy the arrangements it has in place where a parent requests their child to opt-out of religious instruction. Where Community National Schools do not provide religious instruction within the school day, the need to make alternative arrangements does not arise.

Religious instruction is a term used in Ireland to indicate instruction in accordance with the rites, practices and teachings of a particular religion or denomination for pupils of that religious tradition. Community National Schools deliver a 'multi-belief and values education' curriculum called 'Goodness Me! Goodness You!' (GMGY). This curriculum is designed to cater for children of all religions and beliefs attending the school.

Colaiste Pobail Bheanntaí will cooperate with the National Council for Special Education in the performance by the Council of its functions under the Education for Persons with Special Educational Needs Act 2004 relating to the provision of education to children with special educational needs, including in particular by the provision and operation of a special class or classes when requested to do so by the Council.

Colaiste Pobail Bheanntraí will comply with any direction served on the patron or the board under section 37A and any direction served on the board under section 67(4B) of the Education Act.

4. GENERAL ADMISSION PROVISIONS

A decision on an application for admission shall be based on:

- the implementation of this Admission Policy,
- the annual Admission Notice of the school, and the
- information provided by the Applicant in the application for admission.

If, prior to the commencement of section 62 of the Education Act 1998 by the Education (Admission to Schools) Act 2018 on the 1st February 2020, Colaiste Pobail Bheanntraí had confirmed, in writing, that an Applicant had been placed on a list relating to the allocation of school places for entrance before the 1st February 2025, then this confirmation is still valid and the Applicant will be offered that place.

In processing an application Coláiste Pobail Bheanntraí **shall not consider**:

- 4.1 The payment of fees or contributions to the school.
 - 4.2 A Child's academic ability, skills, or aptitude; unless:
 - it is necessary to ascertain whether the Child has the category of special educational needs concerned for admission to a school approved by the Minister of Education providing education exclusively to Students with a specified category of special educational needs or a Special Class.
 - 4.3 The occupation, financial status, academic ability, skills or aptitude of a Child's Parent(s);
 - 4.4 A Child's prior attendance at a pre-school or pre-school service, other than in relation to a Child's prior attendance at an Early Intervention class or an Early Start Pre-School, which classes and schools are specified in a list published by the Minister.
 - 4.5 A requirement that a Child or his or her Parent(s), attend an interview, open day or other meetings as a condition of admission;
 - 4.6 A Child's connection to the school due to a member of his or her family attending or having previously attended the school, unless the connection is a sibling of the Child concerned attending, or having attended, the school.
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- 4.7 The date and time on which an application for admission was received by the school if it is received during the period specified for receiving applications set out in the annual admissions notice for that academic year.

Coláiste Pobail bheanntaí will consider the offer of a place to every Child seeking admission to the school, **unless one of the following applies:**

- 4.8 The Parent fails to confirm in writing that s/he accepts the Student Code of Behaviour and shall make all reasonable efforts to ensure compliance with such code by the Child if the Child becomes a Student in the school;
- 4.9 The Child seeking admission to a Special Class in the school does not have the category of special educational needs specified by the Minister of Education in respect of that class or has not attained a place in the class relevant to that Child.

Where Coláiste Pobail Bheanntaí considers an application, each Student shall receive a place, unless the school is oversubscribed, in which case, selection criteria will be applied to each application. With regard to oversubscription to a particular year group, Coláiste Pobail Bheanntaí can only provide a place providing there is capacity in the year group the applicant is applying for.

Section 5 of this Policy addresses the selection criteria and other matters related to the admission provisions for the First-Year Group.

Section 6 of this Policy addresses the selection criteria and other matters related to the admission provisions for all year groups other than First-Year.

Section 7 of this Policy addresses the selection criteria and other matters related to the admission provisions for the Special Class.

PART B

***Information for Specific Categories of
Applicants***

Section 5

5.1 Application to the First-Year Group

5.2 Application to All Year Groups Other Than First-Year

5.3 Application to the Special Classes

1. Application to the First-Year Group

5.1 Admission Provisions (First-Year Group)

- 5.1.1** Oversubscription
- 5.1.2** Selection criteria in order of priority
- 5.1.3** Selection process
- 5.1.4** Late Applications
- 5.1.5** Second/third-round offers of a place
- 5.1.6** Acceptance of a place
- 5.1.7** Refusal
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- 5.1.9** Appeal

5.2 Admission Provisions to the Sraith Lán Gaeilge (First-Year Group)

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5.2.4 Late Applications

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5.2.6 Acceptance of a place

5.2.7 Refusal

5.2.8 Withdrawal of an offer

5.2.9 Appeals

5.3 Appeals

5.3.1 Appeal where refusal was due to oversubscription

5.3.2 Appeal where refusal was for a reason other than oversubscription

5.3.3 Basis for appeal

5.1 Admission Provisions (First Year Group)

Where Coláiste Pobail Bheanntaí is not oversubscribed, all Students will be offered a school place, subject to sections 4.7 and 4.8

A Student applying for the First Year Group but seeking admission to the Special Class should see section 7 of this Admission Policy.

5.1.1 Oversubscription

When the number of applications exceeds the number of places available, the published selection criteria as set out at section 5.1.2 below will apply and a waiting list shall be compiled which shall remain valid only for the school year in respect of which the applications are made. Where Coláiste Pobail Bheanntaí is in a position to offer further school places that become available for and during that academic year, places will be offered in accordance with the order of priority in which Students have been placed on the waiting list.

For the avoidance of doubt, if a Student does not receive a place in the school for a given academic year, but s/he wishes to be considered for admission to the same year group in the following academic year, a new application must be made on behalf of that Student during the dates specified by the school as being the period when it will accept applications to all year groups other than First-Year.

Where the school is oversubscribed, any selection criteria that are not included in this Admission Policy shall not be considered in determining whether or not a Student is admitted to the school.

Note: Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the Board of Management prior to making an appeal under Section 29 of the Education Act 1998.

5.1.2 Selection criteria in order of priority

Coláiste Pobail Bheanntaí will apply the following criteria for admission to the First-Year Group

5.1.2.1 Applicants who have siblings currently enrolled in the school;

5.1.2.2 Whether the applicant attended one of the feeder primary schools as listed in the 'Glossary of Terms' page 5.

5.1.2.3 If the applicant has siblings who were previously enrolled in the school.

5.1.2.4 The above selection criteria apply to the Sraith also.

See section 7 for selection criteria applicable to admission to the Special Classes.

5.1.3 Selection process

Coláiste Pobail Bheanntaí will apply the selection process as follows:

Applications are considered against the published selection criteria. Places will be offered in the first instance to those who meet the first criterion. Subsequently, where the school still has places available, the remaining Applicants are considered in light of the second criterion and those Applicants who meet this criterion will be offered a place within the school. This process is continuously carried out until all available places have been offered and accepted.

Where two or more applications are tied in the foregoing selection process, Coláiste Pobail Bheanntaí will apply a random lottery to assign any available places in the school, or on the waiting list, to those applications.

5.1.4 Late application

An application received by Coláiste Pobail Bheanntaí after the closing date published by the school, and set out in the Admission Notice, is considered a late application for the purposes of this Admission Policy.

Where Coláiste Pobail Bheanntaí is oversubscribed and receives a late application for admission, that application will receive a place on the waiting list beneath Applicants whose applications were received by the school before the closing date for applications. Such late applications will be placed on the waiting list in accordance with the date and time they were received by the school and subsequently the school's selection criteria will be applied in accordance with this Admission Policy.

Where Coláiste Pobail Bheanntaí is not oversubscribed and it receives a late application, the Student seeking admission will receive an offer of a place within the school, subject to sections 4.7 and 4.8 and the same process as applies to Applicants

whose applications were received before the closing date will be applied *i.e.* an Acceptance Form will be issued to the Applicant for completion and return to the school within 2 weeks of issue.

5.1.5 Second/third-round offers of a place.

Where a Student is in receipt of an offer of a place within Coláiste Pobail Bheanntaí but does not accept the offer, or fails to accept within the specified time period, or the school withdraws the offer in line with the relevant provisions of this Policy, the place will be offered to the next Student on the waiting list in a second-round of offers. This process will continue throughout third and fourth rounds *etc.* until all places within the school have been filled.

5.1.6 Acceptance of a place

If the Student in respect of whom the application is made is offered a place, the Applicant will be issued with an Acceptance Form by the school.

The Applicant shall indicate acceptance of an offer by fully completing and returning the Acceptance Form by the date set out in the School's Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer.

This includes indicating whether or not s/he has applied for and is awaiting confirmation of an offer of admission from another school.

Failure to fully complete and return the Acceptance Form to the school by the date set out in the School's Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer, may result in withdrawal of an offer, in line with the grounds for refusal as set out below.

5.1.7 Refusal

Where a Student in respect of whom an application is being sought has not been offered a school place, the Applicant will be provided in writing with:

5.1.7.1 The reasons that the Student was not offered a place in Coláiste Pobail Bheanntaí

5.1.7.2 Details of the Student's ranking against the published selection criteria, if the year-group to which the Applicant is applying is oversubscribed;

5.1.7.3 Details of the Student's place on the waiting list, if applicable; and

5.1.7.4 Details of the Applicant's right to appeal the decision.

5.1.8 Withdrawal of an offer

An offer of admission may be withdrawn where:

5.1.8.1 The information contained in the application is false or misleading in a material respect, or

5.1.8.2 The Applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual Admission Notice of the school for the academic year for which s/he is applying, or in the case of a late application, or second/third- round offer, within 2 weeks, or

5.1.8.3 An Applicant has not indicated:

- (i) whether or not s/he has applied for and is awaiting confirmation of an offer from another school(s) and if so, the details of the school(s);

and

- (i) whether or not s/he has accepted an offer of admission from another school(s) and if so, the details of the offer(s).

5.1.8.4 All other applicants.

If an offer of a place is withdrawn by the school, the Student on whose behalf the application was made shall lose his/her place on the admission list or waiting list for that academic year and any subsequent applications for the same academic year on behalf of that Student shall be treated as a late application in line with section 5.1.4 above.

5.1.9 Appeals

For information relating to an Applicant's right to appeal a decision of Coláiste Pobail Bheantraí regarding admission to the First-Year Group, see section 5.2.

5.2 Admission to the Sraith Lán Gaeilge

Colaiste Pobail Bheanntaí operates a Sraith Lán Gaeilge, which caters for Students who wish to be educated in an Irish-medium in a number of subjects at Junior Cycle. Applications made for the Sraith Lán Gaeilge *and* the English-medium stream will be considered for the Sraith Lán Gaeilge in the first instance and subsequently the English-medium stream.

Where the Sraith Lán Gaeilge is not oversubscribed, all Students who seek admission therein will be offered a place in the Sraith Lán Gaeilge, subject to section 4.7.

5.2.1 Oversubscription:

When the number of applications exceeds the number of places available, the published selection criteria as set out at section 5.2.2 below will apply and a waiting list shall be compiled which shall remain valid only for the school year in respect of which the applications are made. Where Coláiste Pobail Bheanntaí is in a position to offer further school places that become available for and during that academic year, places will be offered in accordance with the order of priority in which Students have been placed on the waiting list.

For the avoidance of doubt, if a Student does not receive a place in the school for a given academic year, but s/he wishes to be considered for admission to the same year group in the following academic year, a new application must be made on behalf of that Student during the dates specified by the school as being the period when it will accept applications made to all years other than the First-Year Group.

Where the school is oversubscribed, any selection criteria that are not included in this Admission Policy shall not be considered in determining whether or not a Student is admitted to the school.

5.2.2 Selection criteria in order of priority:

Applications to the Sraith Lán Gaeilge will only be considered where the Sraith Lán Gaeilge was indicated on the application form provided to Coláiste Pobail Bheantraí by the Applicant.

Colaiste Pobail Bheantraí will apply the following criteria for admission to the Sraith Lán Gaeilge where the Sraith Lán Gaeilge is oversubscribed:

5.2.2.1 Applicants who attended Aonad feeder primary school:Gaelscoil Bheantraí

5.2.2.2 Applicants who have siblings currently enrolled in the school;

5.2.2.3 Applicants who attended a feeder primary school, as listed previously.

5.2.2.4 If the applicant has siblings who were previously enrolled in the school.

5.2.2.5 All other applicants.

5.2.3 Selection process:

Coláiste Pobail Bheantraí will apply the selection process as follows:

Having met the criteria for admission to the Sraith Lán Gaeilge, applications are considered against the published selection criteria. Places will be offered in the first instance to those who meet the first criterion. Subsequently, where the school still has places available the remaining Applicants are considered against the second criterion and those Applicants who meet this criterion will be offered a place within the school. This process is continuously carried out until all available places have been offered and accepted.

Where two or more applications are tied in the foregoing selection process, Coláiste Pobail Bheantraí will apply a random lottery to assign any available places in the school, or on the waiting list, to those applications.

5.2.4 Late applications:

An application received by Coláiste Pobail Bheantraí after the closing date published by Colaiste Pobail Bheantraí, and set out in the Admission Notice, will be considered a late application for the purposes of this Admission Policy.

Where Coláiste Pobail Bheantraí is oversubscribed and receives a late application for admission, that application will receive a place on the waiting list beneath Applicants whose applications were received by the school before the closing date for applications. Such late applications will be placed on the waiting list in accordance with the date and time they were received by the school and subsequently the school's selection criteria will be applied in accordance with this Admission Policy.

Where Coláiste Pobail Bheantraí is not oversubscribed and it receives a late application, the Student seeking admission will receive an offer of a place within the Sraith, subject to sections 4.7 and 4.9 and the same process as applies to Applicants whose applications were received before the closing date will be applied *i.e.* an Acceptance Form will be issued to the Applicant for completion and return to the school within 2 weeks of issue.

5.2.5 Second/third-round offers of a place:

Where a Student is in receipt of an offer of a place within the Sraith but does not accept the offer, or fails to accept within the specified time period, or the school withdraws the offer in line with the relevant provisions of this Policy, the place will be offered to the next Student on the waiting list in a second-round of offers. This process will continue throughout third and fourth rounds *etc.* until all places within the school have been filled.

5.2.6 Acceptance of a place:

If the Student in respect of whom the application is made is offered a place, the Applicant will be issued with an Acceptance Form by the school.

The Applicant shall indicate acceptance of an offer by fully completing and returning the Acceptance Form by the date set out in the School Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer. This includes indicating whether or not s/he has applied for and is awaiting confirmation of an offer of admission from another school.

Failure to fully complete and return the Acceptance Form to the school by the date set out in the School Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer, may result in withdrawal of an offer, in line with the grounds for refusal as set out below.

2.1.2.1 5.2.7 Refusal:

Where a Student in respect of whom an application is being sought has not been offered a school place, the Applicant will be provided in writing with:

5.2.7.1 The reasons that the Student was not offered a place in the Sraith Lán Gaeilge.

5.2.7.2 Details of the Student's ranking against the published selection criteria, if the year-group to which the applicant is applying is oversubscribed;

5.2.7.3 Details of the Student's place on the waiting list, if applicable, and

5.2.7.4 Details of the Applicant's right to appeal the decision

For the avoidance of doubt, if an offer is not accepted in time by way of returning the acceptance form to the school

5.2.8 Withdrawal of an offer

An offer of admission may be withdrawn where:

5.2.8.1 The information contained in the application is false or misleading in a material respect, or

5.2.8.2 The Applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual Admission Notice of the school for the academic year for which s/he is applying, or in the case of a late application, or second/third- round offer, within 2 weeks, or

5.2.8.3 An Applicant has not indicated:

(i) whether or not s/he has applied for and is awaiting confirmation of an offer from another school(s) and if so, the details of the school(s);

and

(ii) whether or not s/he has accepted an offer of admission from another school(s) and if so, the details of the offer(s).

If an offer of a place is withdrawn by the school, the Student on whose behalf the application was made shall lose his/her place on the admission list or waiting list for that academic year and any subsequent applications for the same academic year on behalf of that Student shall be treated as a late application in line with section 5.2.4 above.

5.2.9 Appeals:

For information relating to an Applicant's right to appeal a decision of Coláiste Pobail Bheanntaí regarding admission to the Sraith Lán Gaeilge in the First-Year Group, see Section 5.3.

5.3 Appeals

5.3.1 Appeal where refusal was due to oversubscription:

An Applicant who was refused admission because the school is oversubscribed and who wishes to appeal this decision must submit his/her appeal in writing, via a Section 29 Appeal Application Form, available from the school office and on the school's website for it to be reviewed by the board of management of Colaiste Pobail Bheantraí, Seskin, Bantry, Co Cork P75 TE 27 email:cpb@corketb.ie

Such an appeal must be brought within fourteen calendar days of receipt by the Applicant of the school's decision to refuse to admit. However, if a different time period for the bringing of such an appeal is specified by the Minister for Education and Skills after the publication of this Policy, same shall apply instead.

If an Applicant is not satisfied with the decision of the board of management, or the board of management is not in a position to review the decision to refuse admission, the Applicant may apply to bring an appeal to an appeals committee established by the Minister for Education and Skills under section 29A of the Education Act 1998.

5.3.2 Appeal where refusal was for a reason other than oversubscription:

An Applicant who was refused admission to Colaiste Pobail Bheantraí for a reason other than the school being oversubscribed and who wishes to appeal this decision may choose to put his/her appeal in writing, via a Section 29 Appeal Application Form, available from the school office and on the school's website, for it to be reviewed by the board of management of Coláiste Pobail Bheantraí. Such an appeal must be brought within fourteen calendar days of receipt by the Applicant of the school's decision to refuse to admit. However, if a different time period for the bringing of such an appeal is specified by the Minister for Education and Skills after the publication of this policy, same shall apply instead.

Alternatively, s/he may choose to apply to bring an appeal to an appeals committee established by the Minister for Education and Skills under section 29A of the Education Act 1998.

If an Applicant who chooses to appeal to the board of management is not satisfied with the decision of the board of management, the Applicant may also apply to bring an

appeal to an appeals committee established by the Minister for Education and Skills under section 29A of the Education Act 1998.

5.3.4 Basis for appeal:

As required by section 29C(2) of the Education Act 1998, an application to appeal must be based on the implementation of this Admission Policy, the content of the school's Admission Notice and also set out the grounds of the request to appeal the decision

2. Application to All Year Groups Other Than First-Year

6.1 Admission Provisions (other than First-Year)

- 6.1.1** Oversubscription
- 6.1.2** Selection criteria in order of priority
- 6.1.3** Selection process
- 6.1.4** Late Applications
- 6.1.5** Second/third-round offers of a place
- 6.1.6** Acceptance of a place
- 6.1.7** Refusal
- 6.1.8** Withdrawal of an offer
- 6.1.9** Appeals

6.2 Admission Provisions to the Sraith Lán Gaeilge (other than First-Year)

- 6.2.1** Oversubscription
- 6.2.2** Selection criteria in order of priority
- 6.2.3** Selection process
- 6.2.4** Late Applications
- 6.2.5** Second/third-round offers of a place
- 6.2.6** Acceptance of a place
- 6.2.7** Refusal
- 6.2.8** Withdrawal of an offer
- 6.2.9** Appeals

6.3 Appeals

- 6.3.1** Appeal where refusal was due to oversubscription
- 6.3.2** Appeal where refusal was for a reason other than oversubscription
- 6.3.3** Basis for appeal

6.1 Admission Provisions (Other Than First-Year)

Where Colaiste Pobail Bheanntaí is not oversubscribed, all Students will be offered a school place, subject to sections 4.7 and 4.8.

A Student applying for admission to a year-group other than First-Year but seeking admission to the Special Class should see section 7 of this Admission Policy.

6.1.1 Oversubscription

When the number of applications exceeds the number of places available, the published selection criteria as set out at section 6.1.2 below will apply and a waiting list shall be compiled which shall remain valid only for the school year in respect of which the applications are made. Where Colaiste Pobail Bheanntaí is in a position to offer further school places that become available for and during that academic year, places will be offered in accordance with the order of priority in which Students have been placed on the waiting list.

For the avoidance of doubt, if a Student does not receive a place in the school for a given academic year, but s/he wishes to be considered for admission to the same yeargroup in the following academic year, a new application must be made on behalf of that Student during the dates specified by the school as being the period when it will accept applications to all years other than the First Year Group.

Where the school is oversubscribed, any selection criteria that are not included in this Admission Policy shall not be considered in determining whether or not a Student is admitted to the school.

6.1.2 Selection criteria in order of priority

Coláiste Pobail Bheanntraí will apply the following criteria for admission to a year- group other than First-Year, providing that there is capacity in the year group and the required option subjects the applicant is applying for:

- (i) For Applicants who have siblings currently enrolled in the school
- (ii) If the Applicant has attended one of the feeder primary schools
- (iii) If the Applicant has siblings who were previously enrolled in the school.

Note: See section 6.2.2 for selection criteria applicable to admission to the Sraith Lán Gaeilge.

See section 7 for selection criteria applicable to admission to the Special Class.

Any selection criteria that are not included in this Admission Policy shall not be considered in determining whether or not an Applicant is admitted.

6.1.2 Selection process

Coláiste Pobail Bheanntraí will apply the selection process as follows:

Applications are considered against the published selection criteria. Places will be offered in the first instance to those who meet the first criterion. Subsequently, where the school still has places available, the remaining Applicants are considered in light of the second criterion and those Applicants who meet this criterion will be offered a place within the school. This process is continuously carried out until all available places have been offered and accepted. Where two or more applications are tied in the foregoing selection process, Coláiste Pobail Bheanntraí will apply a random lottery to assign any available places in the school, or on the waiting list, to those applications.

6.1.4 Late applications:

An application received by Coláiste Pobail Bheantraí after the closing date published by Colaiste Pobail Bheantraí, and set out in the Admission Notice, is considered a late application for the purposes of this Admission Policy.

Where Coláiste Pobail Bheantraí is oversubscribed and receives a late application for admission, that application will receive a place on the waiting list beneath Applicants whose applications were received by the school before the closing date for applications. Such late applications will be placed on the waiting list in accordance with the date and time they were received by the school and subsequently the school's selection criteria will be applied in accordance with this Admission Policy.

Where Coláiste Pobail Bheantraí is not oversubscribed and it receives a late application, the Student seeking admission will receive an offer of a place within Coláiste Pobail Bheantraí, subject to sections 4.7 and 4.8 and the same process as applies to Applicants whose applications were received before the closing date will be applied *i.e.* an Acceptance Form will be issued to the Applicant for completion and return to the school within 2 weeks of issue.

6.1.5 Second/third-round offers of a place

Where a Student is in receipt of an offer of a place within Coláiste Pobail Bheantraí but does not accept the offer, or fails to accept within the specified time period, or the school withdraws the offer in line with the relevant provisions of this Policy, the place will be offered to the next Student on the waiting list in a second-round of offers. This process will continue throughout third and fourth rounds *etc.* until all places within the school have been filled.

6.1.6 Acceptance of a place:

If the Student in respect of whom the application is made is offered a place, the Applicant will be issued with an Acceptance Form by the school.

The Applicant shall indicate acceptance of an offer by fully completing and returning the Acceptance Form by the date set out in the School Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer. This includes indicating whether or not s/he has applied for and is awaiting confirmation of an offer of admission from another school.

Failure to fully complete and return the Acceptance Form to the school by the date set out in the School Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer, may result in withdrawal of an offer, in line with the grounds for refusal as set out below.

6.1.7 Refusal:

Where a Student in respect of whom an application is being sought has not been offered a school place, the Applicant will be provided in writing with:

6.1.7.1 The reasons that the Student was not offered a place in Coláiste Pobail Bheanntaí

6.1.7.2 Details of the Student's ranking against the published selection criteria, if the year-group to which the Applicant is applying is oversubscribed.

6.1.7.3 Details of the Student's place on the waiting list, if applicable, and

6.1.7.4 Details of the Applicant's right to appeal the decision.

6.1.8 Withdrawal of an offer

An offer of admission may be withdrawn where:

6.1.8.1 The information contained in the application is false or misleading in a material respect, or

6.1.8.2 The Applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual Admission Notice of the school for the academic year for which s/he is

applying, or in the case of a late application, or second/third- round offer, within 2 weeks, or

6.1.8.3 An Applicant has not indicated:

- (i) whether or not s/he has applied for and is awaiting confirmation of an offer from another school(s) and if so, the details of the school(s);
and
- (ii) whether or not s/he has accepted an offer of admission from another school(s) and if so, the details of the offer(s).

If an offer of a place is withdrawn by the school, the Student on whose behalf the application was made shall lose his/her place on the admission list or waiting list for that academic year and any subsequent applications for the same academic year on behalf of that Student shall be treated as a late application in line with section 6.1.4 above.

6.1.9 Appeals:

For information relating to an Applicant's right to appeal a decision of Coláiste Pobail Bheantraí regarding admission to a year-group other than First-Year, see section 6.3. **Note:** Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the Board of Management prior to making an appeal under Section 29 of the Education Act 1998.

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the Board of Management prior to making an appeal under Section 29 of the Education Act 1998.

6.2 Admission Provisions for the Sraith Lán Gaeilge(Other Than First-Year)

The Sraith Lán Gaeilge offers partial instruction through Irish in a designated number of subjects to a cohort of Students within the school. Applications made for the Sraith Lán Gaeilge **and** the English-medium stream will be considered for the Sraith Lán Gaeilge in the first instance and subsequently the English-medium stream.

Where the Sraith Lán Gaeilge in Colaiste Pobail Bheanntraí is not oversubscribed, all Students who seek admission therein will be offered a place in the Sraith Lán Gaeilge, subject to sections 4.7

6.2.1 Oversubscription:

When the number of applications exceeds the number of places available, the published selection criteria as set out at section 6.2.2 below will apply and a waiting list shall be compiled which shall remain valid only for the school year in respect of which the applications are made. Where Coláiste Pobail Bheanntraí is in a position to offer further school places that become available for and during that academic year, places will be offered in accordance with the order of priority in which Students have been placed on the waiting list.

For the avoidance of doubt, if a Student does not receive a place in the school for a given academic year, but s/he wishes to be considered for admission to the same year group in the following academic year, a new application must be made on behalf of that Student during the dates specified by the school as being the period when it will accept applications made to all years other than the First-Year Group.

Where the school is oversubscribed, any selection criteria that are not included in this Admission Policy shall not be considered in determining whether or not a Student is admitted to the school.

6.2.2 Selection criteria in order of priority:

Applications to the Sraith Lán Gaeilge will only be considered where the Sraith Lán Gaeilge was indicated on the application form provided to Coláiste Pobail Bheanntraí by the Applicant.

Coláiste Pobail Bheanntaí will apply the following criteria for admission to the Sraith Lán Gaeilge where the Sraith Lán Gaeilge is oversubscribed:

- 6.2.2.1** If the Student has siblings currently enrolled in the school;
- 6.2.2.2** If the Student resides in the catchment area;
- 6.2.2.3** If the Student has siblings who were previously enrolled in the school

6.2.3 Selection process:

Coláiste Pobail Bheanntaí will apply the selection process as follows:

Having met the criteria for admission to the Sraith Lán Gaeilge, applications are considered against the published selection criteria. Places will be offered in the first instance to those who meet the first criterion. Subsequently, where the school still has places available the remaining Applicants are considered against the second criterion and those Applicants who meet this criterion will be offered a place within the school. This process is continuously carried out until all available places have been offered and accepted.

Where two or more applications are tied in the foregoing selection process, [XX School] will apply a random lottery to assign any available places in the school, or on the waiting list, to those applications.

6.2.4 Late Applications

An application received by Coláiste Pobail Bheanntaí after the closing date published by the school and set out in the Admission Notice, will be considered a late application for the purposes of this Admission Policy.

Where Colaiste Pobail Bheanntaí is oversubscribed and receives a late application for admission, that application will receive a place on the waiting list beneath Applicants whose applications were received by the school before the closing date for applications. Such late applications will be placed on the waiting list in accordance with the date and time they were received by the school and subsequently the school's selection criteria will be applied in accordance with this Admission Policy.

Where Coláiste Pobail Bheanntaí is not oversubscribed and it receives a late application, the Student seeking admission will receive an offer of a place within Coláiste Pobail Bheanntaí, subject to sections 4.7 and the same process as applies to Applicants whose applications were received before the closing date will be applied *i.e.* an Acceptance Form will be issued to the Applicant for completion and return to the school within 2 weeks of issue.

6.2.5 Second/third-round offers of a place

Where a Student is in receipt of an offer of a place within the Sraith but does not accept the offer, or fails to accept within the specified time period, or the school withdraws the offer in line with the relevant provisions of this Policy, the place will be offered to the next Student on the waiting list in a second-round of offers. This process will continue throughout third and fourth rounds *etc.* until all places within the school have been filled.

6.2.6 Acceptance of a place:

If the Student in respect of whom the application is made is offered a place, the Applicant will be issued with an Acceptance Form by the school. The Applicant shall indicate acceptance of an offer by fully completing and returning the Acceptance Form by the date set out in the School Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer. This includes indicating whether or not s/he has applied for and is awaiting confirmation of an offer of admission from another school.

Failure to fully complete and return the Acceptance Form to the school by the date set out in the School Admission Notice, or within 2 weeks of issuing by the school if it

is a late application or if it is a second/third-round offer, may result in withdrawal of an offer, in line with the grounds for refusal as set out below.

6.2.7 Refusal

Where a Student in respect of whom an application is being sought has not been offered a school place, the Applicant will be provided in writing with:

6.2.7.1 The reasons that the Student was not offered a place in the Sraith Lán Gaeilge

6.2.7.2 Details of the Student's ranking against the published selection criteria, if the year-group to which the Applicant is applying is oversubscribed;

6.2.7.3 Details of the Student's place on the waiting list, if applicable; and

6.2.7.4 Details of the Applicant's right to appeal the decision

6.2.8 Withdrawal of an offer

An offer of admission may be withdrawn where:

6.2.8.1 The information contained in the application is false or misleading in a material respect, or

6.1.8.2 The Applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual Admission Notice of the school for the academic year for which s/he is applying, or in the case of a late application, or second/third- round offer, within 2 weeks, or

6.1.8.3 An Applicant has not indicated:

(i) whether or not s/he has applied for and is awaiting confirmation of an offer from another school(s) and if so, the details of the school(s);

and

(ii) whether or not s/he has accepted an offer of admission from another school(s) and if so, the details of the offer(s).

If an offer of a place is withdrawn by the school, the Student on whose behalf the application was made shall lose his/her place on the admission list or waiting list for that academic year and any subsequent applications for the same academic year on behalf of that Student shall be treated as a late application in line with section 6.2.4 above.

For information relating to an Applicant's right to appeal a decision of Coláiste Pobail Bheanntaí regarding admission to the Sraith Lán Gaeilge in all years other than the First-Year Group, see section 6.3.

6.3 Appeals

6.3.1 Appeal where refusal was due to oversubscription:

An Applicant who was refused admission because the school is oversubscribed and who wishes to appeal this decision must submit his/her appeal in writing, via a Section 29 Appeal Application Form, available from the school office and on the school's website, for it to be reviewed by the board of management of Coláiste Pobail Bheanntaí at Seskin, Bantry, Co Cork, P75 TE 27, email: cpb@corketb.ie

Such an appeal must be brought within fourteen calendar days of receipt by the Applicant of the school's decision to refuse to admit. However, if a different time period for the bringing of such an appeal is specified by the Minister for Education and Skills after the publication of this Policy, same shall apply instead.

If an Applicant is not satisfied with the decision of the board of management, or the board of management is not in a position to review the decision to refuse admission, the Applicant may apply to bring an appeal to an appeals committee established by the Minister for Education and Skills under section 29A of the Education Act 1998.

6.3.2 Appeal where refusal was for a reason other than

oversubscription: An Applicant who was refused admission to the Sraith Lán Gaeilge in Coláiste Pobail Bheanntaí for a reason other than the school being oversubscribed and who wishes to appeal this decision may choose to put his/her appeal in writing, via a Section 29 Appeal Application Form, available from the school office and on the school's

website, for it to be reviewed by the board of management of Coláiste Pobail Bheantraí. Such an appeal must be brought within fourteen calendar days of receipt by the Applicant of the school's decision to refuse to admit. However, if a different time period for the bringing of such an appeal is specified by the Minister for Education and Skills after the publication of this Policy, same shall apply instead.

Alternatively, s/he may choose to apply to bring an appeal to an appeals committee established by the Minister for Education and Skills under section 29A of the Education Act 1998.

If an Applicant who chooses to appeal to the board of management is not satisfied with the decision of the board of management, the Applicant may also apply to bring an appeal to an appeals committee established by the Minister for Education and Skills under section 29A of the Education Act 1998.

6.3.3 Basis for appeal:

As required by section 29C (2) of the Education Act 1998, an application to appeal must be based on the implementation of this Admission Policy, the content of the school's Admission Notice and also set out the grounds of the request to appeal the decision.

7 Application to the Special Classes

7.1 Admission Provisions for the Special Class

1.15.1 Oversubscription

1.15.2 Selection criteria in order of priority

1.15.3 Selection process

1.15.4 Late Applications

1.15.5 Second/third-round offers of a place

1.15.6 Acceptance of a place

1.15.7 Refusal

1.15.8 Withdrawal of an offer

1.16 Appeals

7.1.1 Appeal where refusal was due to oversubscription

7.1.2 Appeal where refusal was for a reason other than oversubscription

7.1.3 Basis for appeal

7.1 Admission Provisions for the Special Class

Colaiste Pobail Bheanntraí has three Special Classes, established to cater for the special educational needs of Students with:

- (i) Multiple Learning Disabilities
- (ii) Autism

Only applications in respect of Students whose needs fall within the category of special educational needs provided for by the Special Class will be considered.

A Relevant Report confirming the special educational need and the recommendation for the special class, completed within the last 12 months, must also be provided to the school with this Application Form so as to be considered for admission to the special class.

Please note: as per the school's Admission Policy, eligibility for the special class is subject to the Student having needs which fall within the category of special educational needs provided for by the special class and for transfer students, is subject to there being a place available in the relevant year group.

Where the Special Classes in Coláiste Pobail Bheanntaí are not oversubscribed, all Students whose needs fall within the category of special educational needs provided for by the Special Class will be offered a place in the Special Class, subject to sections 4.7 and 4.8

In line with section 4.8 where the Special Classes in Coláiste Pobail Bheanntaí is not oversubscribed, all Children whose needs fall within the category of special educational needs provided for by the Special Class will be offered a place in the Special Class, subject to section 4.7.

7.1.1 Oversubscription:

When the number of applications exceeds the number of places available, the published selection criteria as set out at section 7.1.2 below will apply and a waiting list shall be compiled which shall remain valid only for the school year in respect of which the applications are made. Where Coláiste Pobail Bheanntaí is in a position to offer further school places that become available for and during that academic year, places will be offered in accordance with the order of priority in which Students have been placed on the waiting list.

For the avoidance of doubt, if a Student does not receive a place in the school for a given academic year, but s/he wishes to be considered for admission to the same year group in the following academic year, a new application must be made on behalf of that Student during the dates specified by the school as being the period when it will accept applications made to all years other than the First-Year Group.

Where the school is oversubscribed, any selection criteria that are not included in this Admission Policy shall not be considered in determining whether or not a Student is admitted to the school.

7.1.2 Selection criteria in order of priority:

Applications to the Special Class will only be considered if the Student's needs fall within the specified category of special educational needs provided for by this class. Subject to this requirement, in the event of oversubscription, the following criteria for admission to the Special Class will apply

- 7.1.2.1 If the Applicant has siblings currently enrolled in the school;
- 7.1.2.2 Whether the Applicant attended one of the feeder primary schools as listed in the glossary of terms
- 7.1.2.3 If the Applicant had siblings who were previously enrolled in the school
- 7.1.2.4 All other applicants.

7.1.3 Selection process:

Coláiste Pobail Bheanntaí will apply the selection process as follows:

Having met the criteria for admission to the Special Class, applications are considered against the published selection criteria. Places will be offered in the first instance to those who meet the first criterion. Subsequently, where the school still has places available the remaining Applicants are considered against the second criterion and those Applicants who meet this criterion will be offered a place within the school. This process is continuously carried out until all available places have been offered and accepted.

Where two or more applications are tied in the foregoing selection process, Coláiste Pobail Bheanntaí will apply a random lottery to assign any available places in the school, or on the waiting list, to those applications.

7.1.4 Late applications:

An application received by Coláiste Pobail Bheanntaí after the closing date published by Coláiste Pobail Bheanntaí and set out in the Admission Notice, is considered a late application for the purposes of this Admission Policy.

Where Coláiste Pobail Bheanntaí is oversubscribed and receives a late application for admission, that application will receive a place on the waiting list beneath Applicants whose applications were received by the school before the closing date for applications. Such late applications will be placed on the waiting list in accordance with the date and

time they were received by the school and subsequently the school's selection criteria will be applied in accordance with this Admission Policy.

Where Coláiste Pobail Bheantraí is not oversubscribed and it receives a late application, the Student seeking admission will receive an offer of a place within Coláiste Pobail Bheantraí, subject to sections 4.7 and 4.8 and the same process as applies to Applicants whose applications were received before the closing date will be applied *i.e.* an Acceptance Form will be issued to the Applicant for completion and return to the school within 2 weeks of issue.

7.1.5 Second/third-round offers of a place

Where a Student is in receipt of an offer of a place within Coláiste Pobail Bheantraí but does not accept the offer, or fails to accept within the specified time period, or the school withdraws the offer in line with the relevant provisions of this Policy, the place will be offered to the next Student on the waiting list in a second-round of offers. This process will continue throughout third and fourth rounds *etc* until all places within the school have been filled.

7.1.6 Acceptance of a place:

If the Student in respect of whom the application is made is offered a place, the Applicant will be issued with an Acceptance Form by the school.

The Applicant shall indicate acceptance of an offer by fully completing and returning the Acceptance Form by the date set out in the School Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer. This includes indicating whether s/he has applied for and is awaiting confirmation of an offer of admission from another school.

Failure to fully complete and return the Acceptance Form to the school by the date set out in the school's Admission Notice, or within 2 weeks of issuing by the school if it is a late application or if it is a second/third-round offer, may result in withdrawal of an offer, in line with the grounds for refusal as set out below.

7.1.7 Refusal:

Where a Student in respect of whom an application is being sought has not been offered a school place, the Applicant will be provided in writing with:

7.1.7.1 The reasons that the Student was not offered a place in Coláiste Pobail Bheanntaí

7.1.7.2 Details of the Student's ranking against the published selection criteria, if the year-group to which the applicant is applying is oversubscribed;

7.1.7.3 Details of the Student's place on the waiting list, if applicable; and

7.1.7.4 Details of the Applicant's right to appeal the decision

7.1.8 Withdrawal of an offer

An offer of admission may be withdrawn where:

7.1.8.1 The information contained in the application is false or misleading in a material respect, or

7.1.8.2 The Applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual Admission Notice of the school for the academic year for which s/he is applying, or in the case of a late application, or second/third- round offer, within 2 weeks, or

7.1.8.3 An Applicant has not indicated:

(i) whether or not s/he has applied for and is awaiting confirmation of an offer from another school(s) and if so, the details of the school(s);

and

(ii) whether or not s/he has accepted an offer of admission from another school(s) and if so, the details of the offer(s).

If an offer of a place is withdrawn by the school, the Student on whose behalf the application was made shall lose his/her place on the admission list or waiting list for that academic year and any subsequent applications for the same academic year on

Alternatively, s/he may choose to apply to bring an appeal to an appeals committee established by the Minister for Education and Skills under section 29A of the Education Act 1998.

If an Applicant who chooses to appeal to the board of management is not satisfied with the decision of the board of management, the Applicant may also apply to bring an appeal to an appeals committee established by the Minister for Education and Skills under section 29A of the Education Act 1998.

7.2.3 Basis for appeal:

As required by section 29C(2) of the Education Act 1998, an application to appeal must be based on the implementation of this Admission Policy, the content of the school's Admission Notice and also set out the grounds of the request to appeal the decision.

Ratification and Communication

This policy has been ratified by the Board of Management.

Implementation Date 29th September 2023

This policy is in effect after being signed by the Board of Management

Signed: Phil Mc Carthy

Date: 29/09/2023


Vice Chairperson of Board of Management

Signed: Marian Carey


Principal